

# West Bengal Transport Corporation Limited

(Formerly known as The Calcutta Tramways Company (1978) Limited)

*(A Government of West Bengal Undertaking)*

12 R. N. Mukherjee Road, Kolkata – 700 001

## TENDER DOCUMENTS FOR PURCHASE OF G.C.I Sheet

Tender no & Date		CTC/MD/NIT-118/2016 - 17(2 <sup>nd</sup> call) Dt. 05.10.2016
Name of the work		<u>Supply of G.C.I Sheet(Size : 0.85m x 2.70m x 0.8mm Thick (9' x 2' – 9" x 22 SWG)</u>
Specification		1. G.C.I. Sheet (Size : 0.85m x 2.70m x 0.8mm thick (9' x 2' – 9" x 22 SWG) Make : SAIL/TATA
Date of Publishing Online		21.12.2016 after 16.00 Hrs.
Bid Submission and Document Download Start Date		21.12.2016 after 16.00 Hrs.
Last date for submission of Tender Document, both Technical & Financial bids [On line]		05.01.2017 up to 12.00 Hrs.
Last Date of Submission of Earnest Money and Other Document [Off line]		05.01.2017 up to 12.00 Hrs.
Opening of Technical bids		05.01.2017 after 15.00 Hrs.
Opening of Financial bids		05.01.2017 after 15.00 Hrs
Address of Communication		Jt. Managing Director West Bengal Transport Corporation Limited (Formerly known as The Calcutta Tramways Company (1978) Limited) 12 R. N. Mukherjee Road, Kolkata - 700001.

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		Email Id:- <a href="mailto:tramways1873@gmail.com">tramways1873@gmail.com</a>
Content of the Tender Document		Eligibility criteria for the Bidders:- 1. Technical Bids. 2. Financial Bids.

## TECHNICAL BID

### (I) ELIGIBILITY CRITERIA FOR THE BIDDER

Copies of the following documents are to be enclosed with the technical bid

1. Bidder should be a manufacturer/dealer/distributor of above brand with valid documents. Supporting paper to be enclosed.
2. Bidder should submit the Copy of PAN Card, Trade License, Income Tax Return for last 3 years, VAT Certificate, Service tax registration certificates and acknowledgement.
3. The hard copies of all relevant documents to be submitted in the tender box kept in the office of The Managing Director, West Bengal Transport Corporation Ltd, 12 R. N. Mukherjee Road, Kolkata - 700001 by 12.00 hrs. of 05.01.2017.

## FINANCIAL BID

An earnest money deposit @ 2% of total tender value refundable in the form of Demand Draft/Bank Guarantee (valid for 12 months) in favour of West Bengal Transport Corporation Ltd to be submitted. Scan Copy of the same to be uploaded. For successful bidder, the paid EMD will be converted into security deposit. The security deposit will be refunded after completion of above contract.

### (II) GENERAL TERMS & CONDITIONS FOR THE BIDDER

1. Tender should be in the prescribed format obtained online from the e-tender portal [www.wbtenders.gov.in](http://www.wbtenders.gov.in) and it should be submitted as per the instruction given in para (IV) of this tender document.

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2. WBTC. does not take any responsibility for the delay caused due to non availability of Internet connection, Internet traffic jam etc. for online bids.
3. WBTC. reserves the right either to accept or reject any or all the tenders at any time to award of contract.
4. WBTC. reserves the right to change the quantity as per actual requirement.
5. The bidder must specifically mention the warranty period for the product they are bidding.
6. The successful bidder shall be intimated of his selection for the award of contract. Hence no enquiry in this regard will be encouraged.
7. The rates quoted in the Financial Bid shall be inclusive of all Taxes levied by the appropriate authorities, Insurance, Transportation, loading & unloading charges and other charges, up to delivery point.
8. The rate quoted in the Financial Bid shall be valid for 365 days from the date of opening of Financial Bid.
9. If it is found that the supplied materials are not as per specifications, the supply made will be rejected and the order may be cancelled.
10. The bidder shall be solely responsible for the payment of sales Tax and other taxes, if any levied by the Government and other local bodies.
11. In exceptional circumstances, WBTC. may solicit the bidders consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by e-mail or fax).
12. Online Bid must be submitted not later than the specified time & date.
13. The WBTC. may, at its discretion, extend the deadline for submission of bids by amending the bid documents.
14. During evaluation of Technical bids, WBTC. may, at its discretion, ask the bidder for clarification of his bid.
15. WBTC. will scrutinize the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

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16. WBTC. reserves the right at the time of award of contract to increase or decrease the quantity of goods originally specified in the schedule of requirements without any change in unit price or other terms and conditions.

17. WBTC. reserves the right to allot the Purchase Order to the successful bidder / bidders in phases.

18. WBTC. reserves the right to place order to the successful bidders as per its discretion.

19. The Jt. Managing Director, WBTC. will act as the Arbitrator in case of any disputes. The jurisdiction will be at Kolkata.

## 20. **Delivery Schedule:-**

Delivery of bearings should be done in six phases as mentioned in the Purchase Order. Company reserves the right to cancel the Purchase Order in case of any delay in delivery found.

21. Payment Terms:- 100% payment will be done after receipt of G.C.I Sheet in good condition at Central Tram Store at 183, A.J.C. Bose Road, Kolkata – 700 014.

22. The taxes and duties will be applicable as prevailing at the time of delivery.

23. Financial bid of only those bidders will be opened who are found to have fulfilled all the criteria as specified in Technical bid.

## 24. **PRICE BID/BOQ** (Financial bid)

“Financial Bid” shall contain the financial bids with the base rate per accounting inclusive of transportation, freight charges, VAT, Excise duty and entry tax (wherever applicable) to be quoted. Bidders are required to fill online only in the **BOQ Folder**, further bidders are required to explain the taxes/levies etc. as mentioned in the **Price Bid** and upload a scan copy of write ups on taxes/levies etc in the **Misc Folder**.

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## ***(IV) METHOD OF SUBMISSION OF BOTH TECHNICAL & FINANCIAL BIDS.***

**1. TECHNICAL BID** (cover-I) should contain the following covers.

(i) One Sealed cover containing the documents required to prove the eligibility criteria mentioned in the tender document along with the letter accepting the terms and conditions of the tender.

(ii) Separate sealed cover containing all technical specifications as specified in the bid to be submitted physically & scan copy to be uploaded at desired folder. All the copies should be self attested by the bidder.

(iii) The Financial Bid must be accompanied by **Earnest Money by D.D or Bank Guarantee.**

(iv) All these covers should be placed in a single cover and covering letter and sealed properly and super scribed as **“TECHNICAL BID FOR Supply of G.C.I Sheet as per above specifications.**

**2. BOTH TECHNICAL & FINANCIAL BIDS** to be submitted in Online format on or before 05.01.2017 at 12.00 hrs .Physical copies of the supporting documents along with earnest money **by D.D. or Bank Guarantee** mentioned above should be submitted to office of **“The Jt. Managing Director”, West Bengal Transport Corporation Ltd, 12, R. N. Mukherjee Road, Kolkata – 700001** by 12.00 hrs. on 05.01.2017.

***Jt. Managing Director,  
West Bengal Transport Corporation Ltd***