

# West Bengal Transport Corporation Limited

(Formerly The Calcutta Tramways Company (1978) Ltd.)  
(A Government of West Bengal Undertaking)

NIQ NO-...CAO/2375.

Date: November 29, 2017

Sealed quotations are invited from bonafide, manufacturer or authorized agent for purchase of **Digital Photocopier Machine** at Head office 2<sup>nd</sup> floor .

**Time of Supply: 7 Days.**

## **Specification of Machine:**

- A) Configuration of Machine : Category Simplex, Less Power Consumption, Paper Size(A4,A3,Legal), Toner Capacity Approximately 9-10 Thousand, Faster Speed, Compatible with PC preferable.
- B) Service Terms & Condition : The Company will enter into maintenance contract (works contract) , which may include supply of consumables. The maintenance charge per copy with applicable GST to be mentioned separately.

## **Documents required:**

- Trade License.
- PAN
- GSTIN
- Professional Tax Payment Certificate.
- Agency/Dealership Certificate.

Sealed offers to C.A.O / W.B.T.C.L. should be submitted on own firm's letter head and rate to be quoted in the attached schedule.

The quotations should be submitted in Tender Box kept at 2<sup>nd</sup> floor of Head Office Building, 12. R.N. Mukherjee Road, Kolkata – 700001, **before 1:00 P.M on 7.12.2017** and the same will be opened on the same day at 3:00 P.M.

WBTCCL reserves the right to accept and reject all or any offer without assigning any response whatsoever.