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Government of West Bengal
Transport Department
Paribahan Bhawan, 1st Floor,
12, R.N. Mukherjee Road, Kolkata – 700 001.

No. 532-WT/TR/O/7T-01/2020

Dated: 15/02/2021.

MEMORANDUM

Sub: Revision of pension/Family Pension and other Pensionary Benefits for the Ex-employees (post 01.01.2016 Pensioners/family Pensioners) of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] and corresponding amendments in their Pension Regulations.

A Pay Commission was constituted under Government Resolution No. 8070-F(P) dated 27.11.2015 read with Resolution No. 8071-F(P) dated 27.11.2015 and Resolution No. 3242-F(P) dated 17.06.2016, No. 4132-F(P) dated 04.08.2016 and No. 265-F(P) dated 13.01.2017 in partial amendment of Resolution No. 8070-F(P) dated 27.11.2015 for examining the structure of emoluments, pensionary benefits and other conditions of service of a number of State Government Undertakings, Statutory Bodies, Corporations etc. including the West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.]. The Pay Commission has since submitted its recommendations. After careful consideration of the recommendations of the Pay Commission, the Government has issued certain guidelines under Finance Department's Memo No. 6446(65)-F[P2] dated 29.11.2019 in the matter of revision of pay & allowances as well as pensionary benefits of the employees/retired employees of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] along with the other organizations covered by the report of the Commission, in accordance of which, the revision of pensionary benefits for the retired employees of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] would be guided in details as per the provisions of Finance Department's Memo Nos. 535-F(Pen) dated 01.10.2019 and 536-F(Pen) dated 01.10.2019 .

Now, the Governor has been pleased to accord necessary approval for revision of pensionary benefits for the retired employees/families of the retired employees (herein after referred to as "Pensioner/ Family Pensioner") as the case may be of the West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.](hereinafter referred to as the "Corporation") as per guideline as laid down in the following clauses.

These orders will be applicable only to the employees of the Corporation who remain under the purview of Death cum Retirement Benefit (DCRB) Scheme as introduced & remains in force in the Corporation through West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] Employees' Pension Regulations, 1990 vide No. CMD/F-3/Pension/G-328 dated 24.12.2001 and as amended subsequently.

A. Revision of Pension/Family Pension, Gratuity and Commutation of Pension of post-01.01.2016 Pensioners/Family Pensioners will be as per the following guidelines :-

- 1) These orders including future amendment(s) if any, will apply to all Pensioners/Family Pensioners of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] who retired after 01.01.2016 or will retire henceforth under their Death-cum-Retirement Benefits (DCRB) Regulations vide No.CMD/F-3/Pension/G-328 dated 24.12.2001 read with the subsequent amendment order(s).
- 2) In these orders –
 - (i) "Pensioners/Family Pensioners" means one entitled to the benefit(s) on or after 01.01.2016.
 - (ii) "Pension/Family Pension" means the Basic Pension/Basic Family Pension as would be determined under this revised regulations.
- 3) **Effect** – The revised pensionary benefits will be given effect to, notionally from 01.01.2016 and actually from 01.01.2020 meaning that there would be no arrears admissible in this regard for the period from 01.01.2016 to 31.12.2019

4) **Option:**

In case of retirement of the employee during the period from 01.01.2016 to 31.12.2019, the retired employee concerned or the family pensioner (if the employee becomes deceased in the said period) is required to exercise option to come under the Revised Pay Structure as per ROPA,2019 Rules and to apply for revision of Pension / Family Pension as the case may be, in the prescribed format in Annexure-I as attached with these orders.

In cases of employees retiring post 01.01.2020 where the employee has already adopted the Revised Pay Structure as per ROPA Rules,2019, no such option is required to be exercised further.

5.a) **Pension**

1. **Qualifying Service and Fixation –**

- (i) An employee of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] retiring with their DCRB Regulations but before completion of minimum qualifying service of 10 (ten) years shall not be entitled to pension but he shall continue to be entitled to gratuity.
- (ii) An employee of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] who has rendered a minimum qualifying service of 20 (twenty) years shall be entitled to Basic Pension @ 50% of the last Basic Pay drawn. For employees of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] who at the time of retirement have rendered qualifying service for 10 (ten) years or more but less than 20 (twenty) years, proportionate reduction shall be made while calculating the amount of pension.
- (iii) There would be no provisions for adding years of qualifying service for the purpose of computation of pension as those were withdrawn previously in terms of Finance Department, Pension Branch Memo No. 201-F(Pen) dated 25.02.2009.

2. **Maximum and Minimum Pension –**

- (i) The maximum amount of monthly pension shall be raised to Rs. 95,900/- (Rupees Ninety five thousand and nine hundred) only per month.
- (ii) The minimum amount of monthly pension shall be raised to Rs. 8500/- (Rupees eight thousand five hundred) only per month.

b) **Family Pension**

1. **Fixation-**

Family Pension shall be calculated @ 30% of the Basic Pay drawn last actually or notionally under West Bengal Services (Revision of Pay & Allowances) Rules, 2019.

However, the existing provision for calculation of Family Pension at the enhanced rate for a specific period as laid down in Regulations 42(a) and 42(b) of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] Employees' Pension Regulations, 1990 vide No. CMD/F-3/Pension/G-328 dated 24.12.2001 with subsequent amendment(s) if any will continue.

2. **Maximum & Minimum Family Pension –**

The maximum ceiling of family pension shall be raised to Rs.57,540/- (Rupees Fifty seven thousand five hundred and forty) only per month and the minimum ceiling of family pension shall be raised to Rs.8500/- (Rupees eight thousand five hundred) only per month.

c). **Gratuity**

The maximum amount of Death/Retiring Gratuity shall be raised to Rs.11,80,000/- (Rupees Eleven lakh eighty thousand) only with effect from 01.01.2016 (actually).

The rates for payment of Death Gratuity shall be revised as under:

Length of Qualifying Service	Rate of Death Gratuity
Less than 1 (one) year	2 times of last drawn monthly emoluments
1 (one) year or more but less than 5 (five) years	6 times of last drawn monthly emoluments
5 (five) years or more but less than 11 (eleven) years	12 times of last drawn monthly emoluments
11 (eleven) years or more but less than 20 (twenty) years	20 times of last drawn monthly emoluments

20 (twenty) years or more.

Half of the last drawn monthly emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of last drawn monthly emoluments.

d) **Regulation of the cases of Pensioners/Family Pensioners during the period from 01.01.2016 to 31.12.2019**

(i) In case of an employee of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] who retired on or after 01.01.2016, the process of revision of his pensionary benefits may be undertaken on receiving an application in this respect in the form as given at Annexure-I.

Such an employee is entitled to have his pensionary benefits revised notionally from 01.01.2016 with actual effect from 01.01.2020. He will not get any arrears representing the difference between revised pension and existing pension for the period of 01.01.2016 to 31.12.2019.

However, he will get 'Death/Retiring Gratuity' on the basis of emoluments allowed notionally as a special case. He will also be entitled to commute 40% of the revised pension. Due to entitlement of revised amount of Death/Retiring Gratuity and commutation of pension, the payment of balance amount of Death/Retiring Gratuity and commutation of pension will be continued to be paid by the Pension Sanctioning Authority (PSA) through the DDO. The Pension Sanctioning Authority will sanction revised Pension/Family Pension, balance amount of Death/Retiring Gratuity and commutation of pension, if any, in the form as given at Annexure-II & III (as applicable).

Regarding the Commuted Value of Pension, as per entitlement of the employees concerned, the corresponding amount, in entirety or the balance, if any, will be paid by the Pension Sanction Authority through DDO.

In such cases, the amount entitled would be sanctioned by the Pension Sanction Authority in the Form as given as Annexure-II

(ii) In the cases of pensioners who are otherwise eligible to have their pay fixed notionally under revised pay structure and died on or after 01.01.2016, at any date prior to 01.01.2020 being eligible to get revised gratuity determined on the basis of notional emoluments, the same shall be paid to the nominee(s)/ legal heir(s)/family members as usual after adjustment of the amount already paid on this account earlier.

e) **Commutation of Pension**

The regulations for Commutation of Pension, would be as follows under the revised Pensionary Structure:

(i) An employee of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] shall continue to be entitled to commute for a lump sum payment upto 40% of his pension.

(ii) The table showing commutation value for pension is given in Annexure-V.

(iii) In the case of those pensioners who retired after 01.01.2016 but prior to 01.01.2020 shall have an option to commute the amount of pension that has become additionally commutable on account of retrospective revision of pay/pension on implementation of the recommendations of the 6th Pay Commission.

f) **Modalities of sanction and disbursement of Revised Pension/Family Pension/Gratuity/Committed Value of Pension of post 01.01.2016 Pensioners.**

i. The Pension Sanctioning Authority (PSA) will sanction Revised Pension/Family pension actual or balance Amount of Revised Death/Retiring Gratuity and Commuted Value of pension, if any in Annexure-II (Format for sanction of Revised Pension, Revised Gratuity and Commuted Value of Pension)/Annexure-III (Format for sanction of Revised

- Family Pension and Revised Death Gratuity) in the Formats annexed herein and send the same to A.G.(A&E) West Bengal for issuance of PPO/ Revised PPO with copy to the Pension Disbursing Treasury/Public Sector Banks in Kolkata.
- II. Pension Disbursing Treasury in districts/Public Sector Banks in Kolkata shall on receipt of sanction in Annexure-II/III (as the case may be) start disbursement of Revised Pension/Family Pension provisionally w.e.f. 01.01.2020.
 - III. On the basis of Annexure-II/III from PSA, AG(A&E), West Bengal being the 'Audit Officer' shall issue Pension Payment Order (PPO) Payment of balance amount of Revised Retiring Gratuity/Death Gratuity, Commuted Value of Pension and Revised Pension/Family Pension w.e.f. 01.01.2020.
 - IV. On the basis of PPO issued by the A.G.(A&E), West Bengal, Pension disbursing Treasuries /Public Sector Banks in Kolkata shall draw and disburse the balance amount of Revised Retiring/Death Gratuity and Additional/Actual Commuted Value of pension.
 - V. Pension Disbursing Authority shall, after making payment of Additional/Actual Commuted Value of Pension on the basis of Revised PPO issued from A.G.(A&E), West Bengal shall start deducting the 'Amount commuted additionally' w.e.f. from the 1st date of the month in which such Additional/Actual Commuted Value of Pension will be paid to the Pensioner. Such amount of additional commutation shall be restored after 15 years from the 1st date of the month of disbursement.
 - VI. The effective date for calculating the commuted value of additional/Actual commutation shall be considered the date on which Pensioner had already opted for commutation during retirement i.e. the age reckoned for calculation of Commuted Value of Pension at the time of original application [Refer Clarification No.1 of Memo No.680-F(Pen) dated 23.12.2019].
 - VII. Pensioners who want to commute for the first time after coming into Revised Pay Structure as per WBS (ROPA) Rules, 2019 w.e.f. 01.01.2020 shall be eligible to commute a part of the Revised Basic Pension subject to maximum 40 percent. In their case Commutation value expressed as number of years purchased for the age as on next birthday on or after 01.01.2020 shall be taken into account. Such commuted amount shall be restored after 15 years from the date of retirement [Refer Sl no.4 of Memo No.690-F(Pen) dated 30.12.2019].
 - VIII. In case where Pensioner/Family Pensioner is residing in other State, A.G.(A&E), West Bengal shall on receipt of sanction in Annexure-II/III (as the case may be) issue authority to the Other States for revision of Pension/Family Pension, Payment of balance amount of Revised Retiring /Death Gratuity, Commuted Value of Pension under special seal and signature of authorized officer.
 - IX. Pension sanctioning authority shall obtain the Date of birth of the Family Pensioner and shall invariably include the same in the format of 'Sanction of Family Pension in annexure-III. The documents already authorized vide Memo No.635-F(Pen) dated 14.07.2010 as proof of birth may be taken into consideration.
 - X. While sending the Sanction of Revised Pensionery benefits in Annexure-II/III, the DDO of Pension Sanctioning Authority shall give a declaration in Annexure-IV that 'No Payment of balance amount of Revised Gratuity and / or Commuted Value of Pension has been made from this end vide Para -D(i) of the Memo No.536-F(Pen) dated 01.10.2019'.
 - XI. A.G.(A&E), West Bengal shall ensure that PPOs are issued preferable within 30(Thirty) working days from the date of receipt of sanction in Annexure-II/III from the Pension Sanctioning Authority. Similarly Pension Disbursing Treasuries/Public Sector Banks in Kolkata shall ensure the payment of balance amount of Revised Gratuity and Additional/Actual Commuted Value of Pension, within 15(fifteen) working days from the date of receipt of Revised PPO from A.G.(A&E), West Bengal and start deducting the 'Additional/Actual Amount of Commutation' as stated in Sl. No.6 above.
 - XII. Pension Sanctioning Authorities (PSA) shall also sanction the Revised Pension/Family Pension of those cases mentioned in Para-4.4 of the Memorandum no.535-F(Pen) dated 01.01.2019 read with Point No.5 of Memo No.681-F(Pen) dated 23.12.2019. The copies of previous pension papers, service book and initial pay fixation papers shall be sent to A.G.(A&E), West Bengal for issuance of Revised PPO from A.G.(A&E), West Bengal in modification of Point No.5 of Memo No.681-F(Pen) dated 23.12.2019.

B. Amendments in 'Pension Regulations' of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] :-

With issuance of these orders, the existing 'Pension Regulations' of the West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] is deemed to have been amended to the extent as applicable in terms of the provisions of these orders.

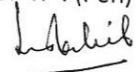
The other clauses of the existing Pension Regulations of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] will remain in force as usual.

C. Acceptance of these orders for Revision of Pensionary Benefits by the Board of Directors:

The Board of Directors of the Company shall accept the aforesaid provisions without any modification through a resolution in its meeting for implementation of the Revised Pensionary Structure in West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.].

A copy of the resolution adopted by the Board in this regard may be forwarded to this Department.

This Memorandum issues with the concurrence of Finance Department, vide their U.O. No. 47-F(Pen) dated 12.02.2021



Joint Secretary
Transport Department

No. 532/1(2)- WT/TR/O/7T-01/2020

Dated: 15/02/2021

Copy forwarded for information and taking necessary action to –

1. Chairman, West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.],
2. Managing Director, West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.]

He is requested to take necessary action immediately for implementation of 'Revision of Pensionary Benefits' under WBS (ROPA) Rules, 2019 for the employees of West Bengal Transport Corporation [Erstwhile The Calcutta Tramways Company (1978) Ltd.] following the terms & conditions as laid down in the instant Memorandum.



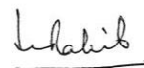
Joint Secretary
Transport Department

No. 532 /2(7) - WT/TR/O/7T-01/2020

Dated: 15/02/2021

Copy forwarded for information and taking necessary action to –

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-700 001.
2. The Principal Accountant General (Audit), W.B., Treasury Buildings, Kolkata-700 001.
3. The OSD & Ex-Officio Special Secretary, Finance Department, Group-'P' (Services). Govt. of West Bengal, Nabanna , Howrah.
4. The Joint Secretary, Finance Department, Group-'R'. Govt. of West Bengal, Nabanna , Howrah.
5. The Pay & Accounts Officer I, II, & III, Kolkata.
6. F.A., Transport Department, Govt. of West Bengal.
7. P.S., to Hon'ble MIC, Transport Department, Govt. of West Bengal.



Joint Secretary
Transport Department

ANNEXURE-I

Dated: 15/02/2021.

No. 532-WT/TR/O/7T-01/2020

To
(Address of Pension Sanctioning Authority)

Sub: Application for Revision of Pension, Family Pension, Gratuity and Commuted Value of Pension

1	a	Name of the Pensioner /Family Pensioner (in Block Letters)		
	b	Name of deceased Employee (in case of family pension)		
	c	Relationship (in case of family pension)		
2	Residential Address with PIN Code (in Block Letters)			
3	a	Pension Disbursing Authority (Treasury /Bank)		
	b	Name of the Treasury (if pension is drawn through Treasury at present)		
	c	Name of the Bank with address (where Pension/Family Pension is drawn through Public Sector Bank in Kolkata Municipal Corporation Area)		
		Branch Code No		
		Bank Account No		
IFSC Code				
4	Pension Payment Order (PPO) No/ Equivalent Order No.			
5	Date of birth of the Pensioner/Family Pensioner		DD/MM/YYYY	
6	Date of Option to come under Revised Pay Structure as per ROPA, 2019		DD/MM/YYYY	
7	a	Date of Retirement of the Pensioner		
	b	Date of death of employee in case of Family Pension		
8	a	Band Pay Scale and Grade Pay of the post held at the time of retirement/ death		
	b	Last Basic Pay (Band Pay+ Grade Pay) at the time of retirement/ death		
9	a	Amount of Pension sanctioned as per ROPA, 2009		
	b	Amount of portion of pension already commuted		
	c	Amount of Retiring/Death Gratuity sanctioned		
10	b	Name of the office with address and Department from which retired		
	c	Designation of the post at the time of retirement		
11	a	Additional Commutation of Pension is required	YES/NO	
	b	If YES, Please mention the revised commuted amount or Percentage (maximum 40%)		
12	Mobile No			

The copy of the original Pension Payment Order if any (self-attested) alongwith a copy of cancelled cheque is enclosed.

Date:

Signature of the retired employee/Family Pensioner

*Strike out the point not applicable, if any



ANNEXURE-II

Memo no 532-WT/TR/O/7T-01/2020

Dated: 15/02/2021

To
The Treasury Officer/Bank Manager

Sub: Sanction of Revised Pension, Gratuity and Commuted Value of Pension as per ROPA-2019 in terms of Memorandum No.536-F (Pen) dated, 1st October, 2019

1	Pension Payment Order (PPO) No		
2	Name of the Pensioner		
3	Date of Retirement		
4	Designation of the employee at the time of retirement		DD/MM/YYYY
5	Last Basic Pay (Band Pay+ Grade Pay) as per ROPA, 2009 on the date of retirement		
6	HRMS ID (if available)		
7	Mobile No. of the Pensioner		
8	Date of option to come under revised pay structure		DD/MM/YYYY
9	a	Amount arrived at by multiplying the last Basic Pay drawn per ROPA, 2009 on the date of option by 2.57 and rounded off to nearest rupee	
	b	Revised Last Basic Pay fixed as per WBS(ROPA) Rules, 2019	
10	a	Revised Basic Pension w.e.f. 01.01.2020	
	b	Revised Family Pension at Enhanced Rate (EFP)	
	c	Family Pension at Enhanced (EFP) payable upto DD/MM/YYYY	
	d	Revised Family Pension at Normal Rate (NFP)	
11	a	Revised Gratuity Admissible	
	b	Gratuity already Paid	
	c	Balance of Gratuity Sanctioned [II(a)-II(b)]	
12	a	Revised Pension Commuted	
	b	(b) Pension already commuted	
	c	Amount of pension further commuted [12(a)-12(b)]	
	d	Amount of balance Commutation Value of Pension sanctioned	
13	Revised Reduced Pension after commutation w.e.f. 01.01.2020 [10(a)-12(a)]		

Signature of Pension Sanctioning Authority
Designation:

Memo no. 532-WT/TR/O/7T-01/2020
Copy forwarded for information to:-

Dated: 15/02/2021

- 1 Principal Accountant General (A&E), West Bengal, Kolkata-700001
- 2

Signature of Pension Sanctioning Authority
Designation:

*Strike out the point not applicable, if any

L. D. Das

ANNEXURE-III

Memo no. 532-WT/TR/O/7T-01/2020

Dated: 15/02/2021

The Treasury Officer/Bank Manager

Sub: Sanction of Revised Family Pension, Death Gratuity as per ROPA-2019 in terms of Memorandum No.536-F (Pen) dated, 1st October, 2019

1	Family Pension Payment Order (FPPO) No		
2	Name of the deceased Employee		
3	Designation of the deceased employee at the time of death		
4	Date of death of employee	DD/MM/YYYY	
5	Name of the Family Pensioner		
6	Relationship with the deceased employee		
7	Mobile No. of the Family Pensioner (optional)		
8	Basic Pay (Band Pay+ Grade Pay) as per ROPA, 2009 on the date of death of employee		
9	HRMS ID of the deceased employee (if available)		
10	Pay fixed under Note-1 below Rule-6 of WBS (ROPA) Rules, 2019 on the date immediately before the date, the employee expired		
11	a	Revised Family Pension at Enhanced Rate (EFP)	
	b	Family Pension at Enhanced (EFP) payable upto	DD/MM/YYYY
	c	Revised Family Pension at Normal Rate (NFP)	
12	a	Revised Death Gratuity Admissible	
	b	Death Gratuity already paid	
	c	Balance of Death Gratuity Sanctioned [12(a)-12]	

Signature of Pension Sanctioning Authority
Designation:

Memo no. 532-WT/TR/O/7T-01/2020

Dated: 15/02/2021

Copy forwarded for information to:-

- 1 Principal Accountant General (A&E), West Bengal, Kolkata-700001
- 2

Signature of Pension Sanctioning Authority
Designation:

*Strike out the point not applicable, if any



ANNEXURE-IV

No. 532-WT/TR/O/7T-01/2020

Dated: 15/02/2021.

[As per Notification No. 55-F(Pen) Dated 21.01.2020]

Non-Payment declaration by the Drawing & Disbursing Officer

This is to certify that no payment of balance amount of Revised Retiring / Death Gratuity and Commuted Value of Pension has been paid from this end to(Name of the Pensioner) retired on/...../..... Or(name of the family members of deceased employee) who expired on/...../..... in terms of Para-D(i) of Memo No. 536-F(Pen) dated 01-10-2019.

Date/...../.....

.....
Signature of DDO with Seal

Latif

